

Illness, Accident and Injury Policy

Illness

The provider must promote the good health of children attending the setting. They must have a procedure, discussed with parents and/or carers, for responding to children who are ill or infectious, take necessary steps to prevent the spread of infection, and take appropriate action if children are ill.

EYFS April 2017

Within our setting we encourage parents to help us to take steps to prevent the spread of infection/illness. Parents and carers are asked to refrain from bringing an ill/infectious child into the setting - please refer to the Health Protection Agency Exclusion poster; a copy is available on our notice board.

During the session if a child appears to be unwell the parent/ carer will be contacted and if deemed necessary ask to collect their child. If the staff levels are adequate, the child will be kept separate from the other children on the premises. The child will be given the attention and sympathy they need till their parent/carer arrives.

All parents will be made aware of our illness policy on their child's admission. This document can be found on the parent's notice board.

All parents are informed when there may be a risk of infection. The name and details of source of infection are held in the strictest confidence and at no time given to other parents.

Along with Ofsted, Environmental Health (RIDDOR) will be notified when required under the Public Health (Control of Disease) Act 1984 and Public Health (Infectious Diseases) Regulations 1988.

Accident or Injury

Providers must ensure there is a first aid box assessable at all times with appropriate content for use with Children.....

EYFS April 2017

There is always a qualified first aider on the premises along with a first aid bag which is always accessible, with the appropriate content for children. The first aid bag is checked and replenished each time it is used. We undertake training every 3 years with online refreshers each year.

Additional first aid kits are kept in my car and taken on school runs.

Each accident is dealt with in a calm and responsible manner, ensuring the child feels secure and safe. This enables treatment to be applied and monitoring to be carried out appropriately. We keep appropriate pain relief in the medicine cupboard for emergencies/serious accidents. We will always get authorisation for this to be given by the parent or medical professional.

Disposable gloves and apron are available to be worn.

On admission all parents/carers will be asked to sign a document giving permission for their child to receive emergency treatment should they sustain a minor injury. The signed permission form and emergency contact details will be kept in the child's personal file.

A written record is kept of accidents or injury plus any first aid treatment given. Parents and/or carers are informed on the same day of any accident or injury involving their child. A copy will be made available to the parent/carer for their records on request.

In the event of child being seriously injured, parents will be notified immediately, and the correct medical treatment administered by a trained professional; an ambulance will be called in the case of a serious injury. If an adult is required to attend hospital from the setting, we will organise who would be best to go. This may mean an assistant travelling so I am not leaving the other children in our care.

If any child arrives at the setting with an injury, the parent/carer will be asked to complete an existing injury form. The form will ask about the accident/incident and details about the injuries sustained.

If we notice an injury during the session which we have not been notified about. We will ask the parent and follow up with a form. We may ask the child, if they are old enough to understand, what happened and document their answer.

Ofsted will be notified as soon as possible but always within 14 days of any serious accident or illness, or death of any child in our care and details of the actions taken. RIDDOR will be notified, and we will act on any advice given. My insurance company will be notified, and risk assessments will be reviewed after the accident.

If an injury to a child was caused by an adult, I would contact Ofsted as soon as possible but always within 14 days and LADO within 1 working day and act upon the advice given.

RIDDOR 0345 300 9923 / [How to make a RIDDOR report - RIDDOR - HSE](#)

LADO 01977 727032 / lado.referrals@wakefield.gov.uk

Police in case of emergencies 999

Ofsted 03001231231 / Enquiries@Ofsted.gov.uk

JUNE 2021